

## Plantilla de Oferta Laboral

### Translation Project Manager with background in Life-Sciences

The PM is responsible for managing customers' multilingual projects and assuring their satisfaction at all times, identifying areas of growth potential and working closely with the production team to assure effective delivery. This entails participating in all steps of the production process from project quote and planning to delivery and expansion of existing customers to reach full potential. They manage the relationship with the clients they are assigned to and act as the interface between the customer, internal production teams, external vendors and the business development team.

#### *Functions*

- Analyze, set-up and schedule multilingual translation and localization projects for assigned customers.
- Design the best strategy in order to maximize profit and time for each project.
- Keep abreast of the latest practices in the localization industry and choose the best workflow strategy with a customer centric approach.
- Provide client support throughout the duration of the project, set up and manage customer expectations.
- Solve production-related issues.
- Conduct post-mortem meetings with the project teams and with the customer; create action plans following a project issue.
- Final check in assigned projects. Make sure that the deliverables are according to the client's needs.
- Actively coaching and mentoring other team members



**CENTRO UNIVERSITARIO DE IDIOMAS**

SRL

Argentina, Capital Federal

Traducción

Semi/Senior

Full time

Vacantes

1

Trabajo modalidad remoto, al menos 2 años de experiencia en el rubro.

Los interesados deberán enviar email a:

[careers@winandwinnow.com](mailto:careers@winandwinnow.com)



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**5353-3000**

**[www.cui.edu.ar](http://www.cui.edu.ar)**