



## **Collector and Customer Service Agents – Bilingual ENGLISH / SPANISH**

We are looking for you! HyCite is looking for candidates to fill in new Collector and Consumer Service positions.

Among other responsibilities, Collectors and Consumer Service agents will:

- Make and receive calls from clients Call to answer their doubts about company policies and procedures;
- Solve any questions regarding financial matters;
- Assess clients about our products and its operation;
- Register properly any transaction or contact with the clients.

Working hours:

From Monday to Thursday: 8.30pm to 2am

Fortnightly on Fridays from 2.30pm to 8pm

Fortnightly on Saturdays from 11am to 3pm

If your profile fits into the following requirements, please send us your resume to [empleos@hycite.com](mailto:empleos@hycite.com) including reference CCS English:

- English – Spanish bilingual
- High school graduated
- 18 years onwards
- One year working experience
- PC handling
- Excellent oral skills
- Client oriented
- Negotiation skills
- Portuguese and French skills are a plus